

EXHIBIT 2

DRAFT: Letters to DPH and SFUSD re: DBI One Stop/OTC

From: Walter Wong [REDACTED]

To: [REDACTED]

Date: Wednesday, May 22, 2013, 12:20 PM PDT

After "Please call my cell at [REDACTED], or call my assistant, Carolyn Jayin, at 558-6131, and we will arrange a time that works for both our schedules."

Add new paragraph: "Our goal is to implement this coordinated permit review and approval process effective July 1, 2013."

From: Tom [mailto:[REDACTED]]

Sent: Wednesday, May 22, 2013 7:45 AM

To: Walter Wong

Subject: Fwd: DRAFT: Letters to DPH and SFUSD re: DBI One Stop/OTC

Hi Walter,

Please, help me to review both letters and a starting date may need to add. I would like to send it out tomorrow.

Thanks

Tom

Sent from my iPhone

Begin forwarded message:

From: "Hui, Tom" <tom.hui@sfgov.org>

Date: May 22, 2013, 7:39:03 AM PDT

To: Home <[REDACTED]>

Subject: Fwd: DRAFT: Letters to DPH and SFUSD re: DBI One Stop/OTC

Sent from my iPhone

Begin forwarded message:

From: "Hui, Tom" <tom.hui@sfgov.org>

Date: May 21, 2013, 3:35:18 PM PDT

To: "Buckley, Jeff" <jeff.buckley@sfgov.org>

Subject: RE: DRAFT: Letters to DPH and SFUSD re: DBI One Stop/OTC

Here are our revisions for your review.

Tom C. Hui, S.E., C.B.O.
Acting Director
City & County of San Francisco
Department of Building Inspection
1660 Mission Street
San Francisco CA 94103
415-558-6131 Phone | 415-558-6225 Fax
Tom.Hui@sfgov.org

From: Buckley, Jeff
Sent: Tuesday, May 21, 2013 9:59 AM
To: Hui, Tom
Subject: RE: DRAFT: Letters to DPH and SFUSD re: DBI One Stop/OTC

See attached... you may want to add something other than maher if you want food service EH personnel there in the one stop as well...

Jeff Buckley | Senior Advisor
Office of Mayor Edwin M. Lee
City and County of San Francisco

Jeff.Buckley@sfgov.org
(415) 554-7925

From: Hui, Tom
Sent: Monday, May 20, 2013 10:17 AM
To: Buckley, Jeff
Subject: RE: DRAFT: Letters to DPH and SFUSD re: DBI One Stop/OTC

Jeff,

See attached.

Tom C. Hui, S.E., C.B.O.
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Tom.Hui@sfgov.org

From: Buckley, Jeff
Sent: Monday, May 20, 2013 10:13 AM

To: Hui, Tom

Subject: RE: DRAFT: Letters to DPH and SFUSD re: DBI One Stop/OTC

Tom,

Send it to me as a word doc so I can edit it for you. It will save us both time.

One suggested policy change:

As for the school department, you can give them the choice: staff at your one-stop or give DBI the authority and ability to collect and sign for fees on behalf of SFUSD. I suggest a choice because they may not have staff to do this who can come onsite. That may require an MOU or something like that. But you should explain that it will improve the efficiency by which they get this source of funding. Again I may be off on the sign off part of this so I defer to DBI on what exactly is needed. But I think it should be staff or give us the authority to do these tasks (insert here) on your behalf. Explain how you will provide transparency in accounting.

Jeff Buckley | Senior Advisor
Office of Mayor Edwin M. Lee
City and County of San Francisco

Jeff.Buckley@sfgov.org
(415) 554-7925

From: Hui, Tom

Sent: Thursday, May 16, 2013 11:00 AM

To: Buckley, Jeff

Subject: DRAFT: Letters to DPH and SFUSD re: DBI One Stop/OTC

Jeff,

Please see attached drafts to DPH and SFUSD regarding the DBI One Stop/OTC operations.

Please review and comment.

Thank you.

Tom C. Hui, S.E., C.B.O.
Acting Director
City & County of San Francisco
Department of Building Inspection

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